

LINCOLN HILLS LINCSTERS BYLAWS

Current edition: April 22, 2021

ARTICLE I. NAME

The name of this Club is the Lincoln Hills Lincsters and shall, hereinafter, be referred to as Lincsters.

ARTICLE II. PURPOSE

Section 1.

To promote interest in the game of golf through weekly nine-hole golf tournaments; provide information on rules and ethics; provide workshop and speaker events; and provide social events to promote friendship and camaraderie within the Lincsters at Lincoln Hills Golf Club.

Section 2.

To operate in full compliance with the Association's governing documents, including The Clubs and Community Organizations Committee (CCOC), Information and Guidelines Handbook.

Section 3.

To support conformance of the:

- A. USGA RULES OF GOLF
- B. The uniform system of handicapping as set forth in the World Handicap System
- C. Pacific Women's Golf Association, Inc. (PWGA)
- D. Northern California Golf Association (NCGA)
- E. Women's Nine Hole Golf Association (WNHGA) – Optional
- F. Lincsters Bylaws and Standing Rules

Section 4.

To govern and conduct group competitions according to these Bylaws.

ARTICLE III. MEMBERSHIP AND DUES

Section 1.

Lincsters is a member of the Lincoln Hills Golf Club (LHGC).

General Membership for the Lincsters is open to any female Sun City Lincoln Hills Community Association (SCLHCA) resident, who has met the following qualifications:

- A. Has an established handicap or will obtain a handicap according to Lincsters Standing Rules.
- B. Has completed the Lincsters Orientation Program.
- C. Has paid Annual Membership Dues.

Section 2.

Social Membership is open to any Lincoln Hills female resident.

- A. Social members may not hold any elected or appointed Lincsters position and may not vote in elections.
- B. They may play four times a year as a guest but are not eligible for sweeps or awards.
- C. Social Members must pay an annual Social membership fee to the Lincsters.

Section 3.

The annual membership term is Jan. 1 to Dec. 31. The regular play day is Wednesday.

Dues shall be paid by Nov. 30 for the upcoming year. Dues paid on Dec. 1 or later will be assessed a late charge.

New members may join up through Oct. 31 of the current year. Dues are not pro-rated. Members' dues must be current to be eligible to vote, enter tournaments or be listed in the Membership Roster.

Section 4.

Lists containing Club member information shall not be used for commercial, political or personal purposes not related to the business of the Club. Control, distribution and use of these lists, including email or other communications to members, will be in accordance with the following policies: Member information is only provided to club members. Any member information posted on the Lincsters Website is approved by same member prior to posting.

ARTICLE IV. MEETINGS

Members will be provided advance notice for the times and locations of all general membership and Board of Directors meetings via email and Lincsters website.

Section 1.

Board Meetings will be held quarterly unless additional meetings are required.

Section 2.

General Meetings will be held three times a year, including December (Holiday Luncheon). Additional meetings may be scheduled, if needed. If vote by the membership is necessary, 50 percent plus 1 constitutes a majority, as stated in the Standing Rules.

Section 3.

Order of Business for all Meetings shall be as follows:

- A. Call to order
- B. Approval of last meeting minutes
- C. Director reports
- D. Committee Chair reports
- E. Unfinished Business
- F. New Business
- G. Announcements and Adjournment

ARTICLE V. NOMINATIONS AND ELECTIONS

Section 1.

- A. The Nomination committee is formed by the current Past Captain during July of each year, (three members minimum).
- B. Nominations for the Director positions will be posted to the website and emailed to the membership two weeks prior to the Fall General Meeting.
- C. Nominees must be members in good standing for at least one year and have accepted the nomination PRIOR to being presented to the membership at the Fall election meeting.
- D. Voting will be at the Fall General Meeting and will be by ballot or by e-vote. E-vote must be received two days prior to the General Meeting.
- E. The results received by e-voting will be combined with the in-person ballots, and totals will be announced at the meeting.
- F. A majority of votes cast shall be sufficient to elect.
- G. Newly elected officers will be installed in December. Elected Officers and Appointed Positions are voluntary, and no compensation is provided.
- H. Directors will serve a one-year term. They can serve a maximum of four consecutive terms, after which they must take at least a one-year break.
- I. The Directors shall number five and consist of the following positions: Captain, Co-Captain, Secretary, Treasurer and Past Captain (not elected). The remaining Board Members are appointed by the Captain and confirmed by the Directors.
- J. In the event that a Director cannot complete her term, the vacancy will be announced to the general membership. A successor candidate is appointed by the Captain, and the Directors will vote to fill the remaining term by simple majority. If the vacancy is for the Captain's office, the Co-Captain assumes the Captain's position and appoints a Co-Captain for approval, via majority vote by the Directors.

ARTICLE VI: DIRECTORS AND APPOINTED BOARD MEMBERS

Section 1.

Lincsters Board is comprised of Directors and Appointed Board Members:

- A. Directors
 - 1. Captain
 - 2. Co-Captain
 - 3. Secretary
 - 4. Treasurer
 - 5. Past Captain
- B. Appointed Board Members as defined in Standing Rules.

Section 2.

The Directors and Appointed Board/Chairpersons meet as necessary to manage and control the Lincsters business, including but not limited to, rules and regulations, changes to membership and approval of the expenditure of funds.

Section 3.

The Directors may select additional members for Ad-hoc committees. The Ad-hoc committee members do not have voting privileges.

ARTICLE VII. RECORDS AND REPORTS

Section 1.

- A. The Club will maintain minutes for all Board of Director Meetings, and for other meetings where Club business or elections are conducted. Meeting minutes are retained for current year, plus two previous years. General Meeting Minutes will be distributed to all members via email and posted to the Lincsters website.
- B. Treasurer-elect shall prepare a budget to be presented by Dec. 1 of the current year.
- C. Treasurer will submit Federal and State tax reports as required and ensures the club’s non-profit status is reported annually to the California Franchise Tax Board.
- D. Lincsters will maintain a current list of at least two contacts with phone numbers and email addresses and submit that information to the SCLHCA Room Booking and Club Coordinator.

ARTICLE VIII. CLUB DISSOLUTION

If the Lincsters choose to dissolve, all outstanding debts must be paid first. Any remaining monies may be donated to a non-profit organization, upon verification of the exempt status and approval of the membership.

ARTICLE IX. AMENDMENTS

Section 1.

The process for amending these Bylaws shall be as follows: Bylaw amendments must be voted on at a General Meeting, via email or the Lincsters website after notice of the proposed changes made by the Board of Directors has been given to all the members two days prior to the vote.

Section 2.

An amendment to the Bylaws will become effective after the process described above is complete, and approval by the Association has been received. A quorum for the purpose of approving changes to the Bylaws shall consist of 50 percent plus 1 of the membership voting at the meeting and through absentee ballot. The Standing Rules may be changed and approved by the Lincsters Directors.

Date of Lincsters Approval: March 10, 2021

Date of CCOC Review: April 12, 2021

Date of Final Review and Approval by the SCLHCA Board of Directors: April 22, 2021